

Mexico Public Library Board Meeting Minutes

January 12, 2016

Attending: J. Forbes, S. Vaughn, D. Dineen, S. Anderson, D. Barnes, L. Fleming

Excused: T. Fleming, R. Partrick

Absent:

Previous Minutes Motion to Approve:

S. Anderson moved to approve the minutes of the 11/17/15 board meeting as written, seconded by D. Barnes. *All in favor, motion carried*

Treasurer's Report:

- Account balances as of 12/31/15:
 - Pathfinder Operating Acct. - \$137,872.70
 - KeyBank – \$10,840.80
 - Building Fund Acct. - \$2829.83
 - R.E. & L.C. Brown Memorial – \$11,163.19
- *The balance in the KeyBank account has now been moved to Pathfinder Bank
- *D. Barnes moved to approve the Treasurer's Report, seconded by S. Anderson*

Library Director's Report:

- Construction Project
 - Based on recommendations from the architect, the construction project will be rebid as the following three separate projects at a fee of \$750:
 - New roof and parapet reconstruction
 - Replacement windows on the second floor
 - The ceiling work associated with the new windows
- As the fees for replacing and monitoring the fire alarm system were comparable from Volney Multiplex System and Davis Ulmer, it was proposed that it we go with VMS as they already monitor the emergency alarm and elevator
 - *S. Anderson moved to approve the proposal, seconded by D. Barnes*
- It was proposed that we upgrade to a fiber optic network through North Country Library Systems. This infrastructure upgrade would be eligible for rebates through the E-Rate Schools and Libraries Program. The initial \$23,000 to install the network would be funded through a grant from NCLS, with the library being responsible for a monthly fee of \$125-\$175
 - *D. Barnes moved to approve the proposal, seconded by S. Vaughn*
- A proposal was made to increase our revenue through school system tax collection by \$15,000
 - *S. Vaughn moved to approve the amount and override of the tax levy limit, seconded by S. Anderson*
- Dorothy shared the 2015 Circulation Statistics, showing a significant increase in ebook borrowing and wireless sessions
- Upcoming library events include Gaelic lessons, Books for Break, UPK visits, a Frozen party, and board games through the winter break for elementary students

Other Business:

- There will be a technology integration brainstorming meeting on January 26 at 5pm at the library
- The Wine Tasting Event will be held on April 16th from 5-7

Next Meeting: March 8, 2016 @ 5:30

Respectfully submitted,

Lisa Fleming
Library Board Secretary